

Shanahan Middle School PTO  
Meeting Minutes  
November 11, 2009

Agenda Items	Discussion	Action or Recommendation
Call to order		The meeting was called to order by President, Chris Sutton
Attendance	Penny Stires, Marie Wildenthal, Julie Claus, Beth Waldron, Chris Sutton, Patrick Grubbe, Jo Dias, Jayme Scheiderer, Kathy Sherry, Laura Margolies	
Minutes	The minutes from the October meeting was presented for approval	Minutes approved as read by Julie & Jo
Principal's report	<ol style="list-style-type: none"> <li>1. Shanahan was recognized by Battelle for Kids with the SOAR award. Only 12 schools recognized out of 800 schools. The certificate will be displayed in the school.</li> <li>2. Acceleration funds, approximately \$8000 from a grant or general funds money from Olentangy School Board, with go towards math and reading labs after school as well as OAT testing in the spring.</li> <li>3. Field Trip Procedure was reviewed. First the teacher decides trip based on curriculum, it is then approved by Penny and Josh and reviewed by the Building Leadership with the final approval by Penny and Josh. There are additional expenses for transportation, about \$80.</li> </ol>	
SCRIP Report	<ol style="list-style-type: none"> <li>1. Need to sell final Max &amp; Erma and Damon Cards</li> <li>2. Dec. 12<sup>th</sup> is final sale date for holiday gift purchase</li> </ol>	
Financial Report	<p>Reports were reviewed.</p> <ol style="list-style-type: none"> <li>1. The school nurse will receive monies from school gifts</li> <li>2. A new check request form needs to be made</li> </ol>	<ol style="list-style-type: none"> <li>1. Jo will issue check request</li> <li>2. Chris and Jo will consolidate</li> </ol>
President's Report	<ol style="list-style-type: none"> <li>1. By-laws need amended. A few changes were discussed.</li> </ol>	<ol style="list-style-type: none"> <li>1. Julie and Laura will coordinate changes and present them at the February evening meeting.</li> </ol>
Communications Updates	<ol style="list-style-type: none"> <li>1. Laura wants articles one week prior to sending out newsletter. Hardcopies will be in office and/or display case.</li> </ol>	
Committee members updates	<ol style="list-style-type: none"> <li>1. <b>Logo wear</b> will be using display case. Leslie and Marie are looking</li> </ol>	<ol style="list-style-type: none"> <li>1. Leslie will be stocking PTO display case</li> </ol>

	<p>for local bazaars; please let them know what you find. Discussed other distribution avenues w/out competition. They will not be ordering any more items after Christmas.</p> <ol style="list-style-type: none"> <li>2. <b>Box tops</b> can receive gift card from Costco for money earned.</li> <li>3. <b>Magazines sales</b> sold over \$40,000 which is approximately \$4000 more than last year. Prizes and mugs to be distributed in December.</li> <li>4. <b>Directories</b> were to be out October 31<sup>st</sup>.</li> </ol>	<ol style="list-style-type: none"> <li>4. Julie will follow up</li> </ol>
Adjournment		Meeting adjourned at 10:45

The next meeting will be held December 9<sup>th</sup> at 9:00am in the conference room (160E).

Respectfully submitted by Jayme Scheiderer, PTO Secretary