

Shanahan Middle School PTO
Meeting Minutes
January 13, 2010

Agenda Items	Discussion	Action or Recommendation
Call to order		The meeting was called to order by President, Chris Sutton at 9:07am
Attendance	Laura Margolies, LuAnn Mason, Penny Stires, Josh McDaniels, Jo Dias, Chris Sutton, Julie Claus, Beth Waldron, Jayme Scheiderer	
Minutes	The minutes from the December meeting were presented for approval	Minutes approved as read by Beth & Laura
Principal's report	<ol style="list-style-type: none"> 1. Guidance Counselors and Principals from SMS and OHS will be meeting with 8th grade students Jan 27-Feb 11 about their high school schedules. They will be doing the actual schedule on Feb 11th 2. Ohio Achievement Assessment (formerly OAT) will be week of April 26th. Writing was cut out of the OAA for 7th graders and Social Studies for 8th graders. 3. Terra Nova testing week of March 8th for all 7th graders and a Social Study portion for 8th graders. This is due to changes in the OAA. 4. January 29th there will be a Student Leadership Luncheon (WEB leaders and Student Council) that will include Tom McDonnell from OHS to give an overview of leadership opportunities at the High School. 5. There will be a Blood Drive at the school on January 19th. 	
SCRIP Report	<ol style="list-style-type: none"> 1. Sold just over \$2,000 worth of cards during musical concerts in December. 2. Foertmyer's Nursery approached Beth about selling gift certificates. We are open to the idea. 	
Financial Report	<ol style="list-style-type: none"> 1. Discussed changes to check request form and reallocating some items in the budget. Changes are Guidance now \$750, School Gifts now \$3200, Student Awards \$500 and the Principals Fund will be renamed School Enrichment with \$400. It will be clarified who is authorized to spend from which account. Income amounts for Book Fair and Logo were decreased to reflect any bad check fees. 2. Discussed if amount for team 702 was too much in comparison to other 7th grade teams. 	<p>1a. Changes will be made by Chris for approval at February meeting.</p> <p>1b. Penny will give Chris a description of expenses for the School Enrichment budget.</p> <p>2. Penny approved trip request, therefore the board approved the amount because it was budgeted for all of 7th grade trips.</p>

President's Report	<ol style="list-style-type: none"> 1. The Coat and Glove Drive will take place with SMS trading coats with Liberty. This is the first year the middle schools have coordinated this effort and hope to continue. This project is being done through the coordination of the Guidance Counselors 2. Volunteers are needed to fill Board and Chairperson positions within the PTO for the 2010/2011 school year. 3. For changes to the PTO Bylaws, an evening meeting must take place. 	<ol style="list-style-type: none"> 1. Information will be posted on ListServe. 2. Chris will send an email and make phone calls to current Chairperson(s) to see who will return next year. Then a nominating committee will be formed to help fill positions. 3. Changes will be addressed at the February meeting and presented at the March meeting. The March meeting will take place in the evening.
Communications Updates	<ol style="list-style-type: none"> 1. January newsletter went out. 	
Committee members updates	<ol style="list-style-type: none"> 1. Logo. We only have slightly over 50% of our budgeted number and will not make budget. 2. Book Fair will be Feb 22 – March 5. The hours will be 8a – 3p and open on conference nights. 3. Conference Dinner will take place on February 23 or March 4th. 4. Directory updates will be sent out with 2nd quarter report cards. 	
Adjournment		Meeting adjourned at 11:00am. Motedioned by Jayme and Jo.

The next meeting will be held February 10th at 9:00am in the conference room (160E).

Respectfully submitted by Jayme Scheiderer, PTO Secretary