

Shanahan Middle School PTO
Meeting Minutes
October 14, 2009

Agenda Items	Discussion	Action or Recommendation
Call to order		The meeting was called to order by President, Chris Sutton at 9:10a
Attendance	Heather Brehm, Beth Waldron, Marie Wildenthal, Jo Dias, Laura Margolies, Josh Mc Daniels, Cynthia Walters, Chris Sutton, Leslie Armstrong, Jayme Scheiderer	
Minutes	The minutes from September 9 th meeting was presented for approval	Minutes approved as read by Jo Dias & Beth Waldron
Principal's Report	1. Received certificate of accommodation for "Excellent with Distinction" and will display in school	
Financial Report	1. Reports were reviewed. There are many outstanding bills.	
SCRIPT Report	1. Sales are down compared to last year sales.	
President's Report	1. PTO room has been moved. Donated button maker to Penny. The Holiday items will be offered to SMS feeder elementary schools. Keeping tree to use for giving tree.	
Communications Report	1. Discussed content and distribution of newsletter.	1. Survey parents to see what they want but would need to have information from Committee Chairs prior to distribution.
Committee Updates	<ol style="list-style-type: none"> 1. Logo wear volunteers needed during music concerts. Sales have been up, this should make up for sales that would have taken place during Holly Days. Want to get items in display case. Sales at school store going well. 2. Entertainment Books, 2,171 books were sold. There were 46 top sellers. Purchasing prizes through SCRIP program. 3. Book Fair profits were \$5,281, 	4. Chris Sutton following up on distribution date.

	<p>a 6.8% increase over last year's fair. \$3,701 scholastic dollars were raised for the library.</p> <ol style="list-style-type: none"> 4. School directory should be out soon. 5. Box Tops program is up and running. There is a collection stand in the office. 	
Presentation	<ol style="list-style-type: none"> 1. Cynthia Walters handed out and outline of the Wellness Initiative. She is in need of volunteers for a Planning Committee as well as fund raising ideas. 	
Old Business	<ol style="list-style-type: none"> 1. Holly Days vendors need notified it has been discontinued. 2. The showcase needs to be placed in hallway and filled with PTO items. 3. Care & Share program was kicked off by the Guidance Department. Over 100 pieces of items were collected. 	<ol style="list-style-type: none"> 1. Chris will be sending out notification. 2. Chris has moved this topic to next month's agenda.
New Business	<ol style="list-style-type: none"> 1. Discussion on how field trip monies are used and distributed for this school year. 2. Bylaws need to be reviewed 	<ol style="list-style-type: none"> 1. It will be reviewed in the spring on how much monies will come from PTO for next school year. 2. Chris wants members to review and prepare to discuss by next meeting.
Adjournment		Meeting adjourned at 10:45am

The next meeting will be held Wednesday, November 11th at 9:00am in the conference room (160E).

Respectfully submitted by Jayme Scheiderer, PTO Secretary