

Shanahan Middle School PTO  
Meeting Minutes  
September 9, 2009

Agenda Items	Discussion	Action or Recommendation
Call to order		The meeting was called to order by Chris Sutton at 7:03 pm
Attendance	Leslie Armstrong, Jo Dias, Dawn Hurst, Laura Margolies, Julie Claus, Chris Sutton, Beth Waldron, Penny Stires, Sonia Wilson, Jayme Scheiderer	
Minutes	The minutes from the Executive board meeting held August 10 <sup>th</sup> was presented for approval	Changes made and minutes approved as read
Principal's report	<ol style="list-style-type: none"> <li>1. Obama address will be shown on Sept 11<sup>th</sup>. A form was sent out if you did not want your student watching the program.</li> <li>2. A handout that was used during a teachers meeting was distributed. It highlights the success of Shanahan's students and teachers based on test scores and various government agencies.</li> </ol>	
Financial Report	<ol style="list-style-type: none"> <li>1. Motion was made to approve the purchase of a flat screen TV out of school gifts budget for announcements.</li> <li>2. Needed to confirm if part time teachers are to receive the full amount of gift from teacher's fund budget. Julie will follow up with Orange PTO (that is where they teach other part of day) to see what they give these same teachers.</li> <li>3. Field trips will be consolidated into one budget line and PTO will donate \$700 per team.</li> <li>4. Motion made to rename Red Ribbon Week budget to guidance.</li> <li>5. Poinsettia fundraiser will replace Holly Days. It will be chaired by Penny with help from Jayme and Julie.</li> <li>6. Sonia will be the chairperson for the new Box Tops fundraiser.</li> <li>7. Jo is signing up Shanahan for GFS rewards. This money will go into the Principal's fund.</li> <li>8. Jo reminded us to use the tax exempt form when making purchases for reimbursement.</li> </ol>	<ol style="list-style-type: none"> <li>1. Motion approved by Chris and Jayme</li> <li>4. Motion approved by Leslie and Jayme</li> </ol>

SCRIP Report	<ol style="list-style-type: none"> <li>1. Sold \$5,650 of cards at schedule pickup.</li> <li>2. Expecting approximately \$200 less a month from Kroger due to new rewards program.</li> </ol>	
Committee members updates	<ol style="list-style-type: none"> <li>1. Logo took approximately 70 orders at schedule pick. Thank you to the front office for getting those orders delivered! Backpacks should be in soon.</li> <li>2. School store is open 2 days a week. Supplies sold at store will be posted on the web. The store will begin to accept vouchers from Penny, Dawn, and David Hinds for hardship cases to purchase school supplies.</li> <li>3. Entertainment sale ends Sept 15<sup>th</sup>. Volunteers needed to help input sale numbers.</li> <li>4. Book Fair is Sept 30 – Oct 7<sup>th</sup></li> <li>5. Conference dinner for the staff will be Oct 1<sup>st</sup>.</li> </ol>	
Presentation	<ol style="list-style-type: none"> <li>1. Dawn and Laura made a presentation on the Care &amp; Share program. This will be a weekly food drive that will be donated to a local food pantry. This ties into the Health and Wellness theme that is being used at the school this year.</li> </ol>	
Announcements	<ol style="list-style-type: none"> <li>1. A motion was made to rename the Reporter board position to Communications.</li> <li>2. Cynthia Walters will be on next month's agenda to discuss the Wellness program.</li> </ol>	<ol style="list-style-type: none"> <li>1. Motion approved by Jayme and Leslie.</li> </ol>
Adjournment		Meeting adjourned at 9:15pm

The next meeting will be held Wednesday, October 14 at 9am in the Conference Room (160E).

Respectfully submitted by Jayme Scheiderer